

Board of Education Regular Meeting

March 15, 2022

6:00 P.M.

Zanesville City Schools

Zanesville High School

1701 Blue Ave.

Zanesville, Ohio 43701

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Bret Hickman

Janet Long



Doug Baker, Ed. D.

Superintendent

Mike Young

Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Zanesville Board of Education – Quarterly Recognition Awards

David Tarbert - City Law Director’s Office

Jamie McGrew - Care Management Director, Mental Health and Recovery Services Board

Samanta Boddapati, Ph.D. - PAX Prevention Clinical Manager, Nationwide Children’s Hospital

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES -

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Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Bret Hickman, Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
Business Advisory Council – Lori Lee, Janet Long

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

Zanesville Board of Education – Quarterly Recognition Awards

ZEA - Deborah Welch

OAPSE - Ric Wears

Non-Union - Linda Seekatz

David Tarbert - City Law Director’s Office

Jamie McGrew - Care Management Director, Mental Health and Recovery Svcs. Board

Samanta Boddapati, PhD. - PAX Prevention Clinical Manager, Nationwide Children’s Hospital

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES - Zanesville High School

ZTV - Karly Decker, Ava Williams, Jaden Wright

Robotics - Max Mercer, Caroline Pinson, Catherine Taylor

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Work Session on February 24, 2022 and the Special Regular Meeting on February 17, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. February Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for February:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the February 2022 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

4. Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2022

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	Inside (10 mill)	Outside (10 mill)	Inside	Outside	Total
General Fund	\$ 1,915,991.91	\$.00	4.45	.00	4.45
Gen Fund – 1976 Levy	.00	4,251,803.93	.00	23.60	23.60
Gen Fund – 1977 Levy	.00	1,029,201.91	.00	5.00	5.00
Gen Fund – 1996 Levy	.00	1,918,965.26	.00	6.90	6.90
Gen Fund – Emerg. Levy	.00	1,420,847.94	.00	3.30	3.30
Bond Retirement	.00	2,411,135.89	.00	5.60	5.60
Classroom Facilities	.00	183,847.00	.00	.50	.50
Total	\$ 1,915,991.91	\$ 11,215,801.93	4.45	44.90	49.35

And be it further RESOLVED, that the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the Muskingum County Auditor.

5. Donations/Grants

Accept the following donations/grant awards:

\$500 from the ALR Insurance to be used for the 21st Century Program.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Certificated

Approve the resignation of Ashley Dolak, Teacher at Zane Grey Elementary, effective August 12, 2022. Reason for resignation is personal.

Approve the resignation of Stina Harrop, Music Teacher at Zanesville Middle School, effective August 18, 2022. Reason for resignation is personal.

Approve the resignation of Phillip France, Teacher at Zanesville Community High School, effective March 31, 2022. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

2. Resignation - Classified

Approve the resignation of Rikki Smith, Educational Aide at Zane Grey Elementary, effective February 25, 2022. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

3. Employment - Classified

Approve the employment of Tamara Terrill, Transportation, effective date of employment is March 7, 2022. Salary will be Transportation, step 3 from the appropriate salary schedule, pending certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Lee _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Employee Transfer

Approve the transfer of Frederick Curry III, Attendance Officer, to Professional Security Guard effective March 1, 2022. The rate of pay will be PSG, Step 10-14.

Approve the transfer of Michael Choma, School Resource Officer, to Professional Security Guard effective March 1, 2022. The rate of pay will be PSG, Step 10-14.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

5. Employment - Substitutes/Home Instructor

Approve the following substitutes as listed, as and when needed, pending appropriate certifications and background checks for the 2021-2022 school year:

Substitute Teachers		
Mikayla Nash		

Substitute Food Service		
Judith Gaumer		

Substitute Maintenance		
Larry Marshall		

Substitute Transportation		
Tamara Terrill		

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2021-2022 school year:

Home Instructor		
Lamia Mayle		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

6. Supplemental Contracts

Approve the following supplemental contracts as listed for 2022-2023:

First Name	Last Name	Season	Sport	Position	Exp	Class
Tyler	Bryant	Fall	ZHS Soccer - Boys	Varsity Coach	0	IV
Tyler	Bryant	Fall	ZHS Soccer - Boys	Summer Fitness	0	X
Katie	McCuen	Fall	ZHS Soccer - Girls	JV Coach	0	IX

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

7. Professional Development - Restraint Training

Approve to pay Matthew Winland, facilitator, \$15.00 per staff member as listed for restraint training in the amount of \$345.00. The following staff attended the training:

February 7, 2022 AM			
Abbey Achauer	Tammy Besser	Darci Dusenbery	April Mihalko
TJ Anderson	Dawn Daily	Dawna Gladden	Erin Omen
Andy Bennett	Tessa Dreier	Libby Hitchens	Angela Swingle

February 7, 2022 PM			
Heather Antonetz	Jessica Landers	Heather Spring	Jennifer Suver
Michael Emmert	Jane Lenhart	Carrie Stallard	Samantha Tyson
Stacia McCutcheon	Kim Martin	Mark Stallard	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

8. Professional Development - Restraint Training Certification

Approve Matthew Winland to attend a restraint training class as ZCS Trainer, to be held June 7-10, 2022 at New Story School (Haugland) in Columbus OH. Matthew will be paid his per diem. The cost of the workshop is free. This certification is for 2022-2023.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

9. Extended Time - Administrative Support

Approve the following personnel as listed for extended time for EMIS data related to Special Programs, COVID-19, Gifted and PEBT. Approval is up to 50 hours at their hourly rate and will be paid using ESSER Funds.

Margie Lee	EMIS Coordinator
Carol Cramer	Administrative Assistant
Erica Van Kirk	Administrative Assistant

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

10. Substitute Teacher Pay

Approve an increase to \$120 per day for substitute teachers effective March 1, 2022 through the remainder of the 2021-2022 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

11. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2021-2022 school year pending appropriate backgrounds checks:

Name	Building	Type
Lucas Winland	ZHS	Baseball
Chad Brock	ZHS	Track
Alexus Bell	ZHS	Track
Jerry Thorp	ZHS	Baseball

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

12. Graduation Alliance, Inc. Agreement

Approve to enter into a data-sharing agreement between Graduation Alliance, Inc. and Zanesville City Schools to participate in the ENGAGE Ohio Attendance Recovery Program. This program will be funded with federal COVID relief funds to support K-12 students who are chronically absent or struggling in school without adding extra burden to teaching and support staff.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

13. East Cleveland City Schools Agreement

Approve to enter into an agreement with East Cleveland City Schools to provide educational service while a student was placed in treatment center in their area. The service started November 8, 2021 and ended January 6, 2022. The cost is \$4,611.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

14. Learn Well Agreement

Approve to enter into agreement with LearnWell to provide educational service for a student place in a medical facility. Student was provided service on February 24, 2022 and February 25, 2022 before being released. The cost was \$119.70 for 2 days of service.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

15. Chrysalis Agreement

Approve to enter into an agreement with Chrysalis to provide off site services which would take our current old files and digitizing them. The cost to begin would be \$6,500.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

16. School Resource Officer Agreement

Approve the attached agreement between Zanesville Police Department and Zanesville City Schools for three police officers to work as school resource officers for 2021-2022, effective January 15, 2022 - May 27, 2022 at the rate of \$107,138.69.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

17. Curriculum Item

Approve the following book as listed to be added to the curriculum for Zanesville High School Course: Study of the Holocaust.

Elly: My True Story of the Holocaust

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS (con’t)**

18. Memorandum of Understanding - Zanesville Education Association

Approve the attached Memorandum of Understanding (MOU) with the Zanesville Education Association updating Section 11.8(C) of the current agreement. These changes will be effective March 1, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

19. District Job Description

Approve the attached District Professional Security Guard job description.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

20. Policy Items for Adoption:

Policy 2431 Interscholastic Athletics

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Bret Hickman and Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin and Valencia Clark
Business Advisory Council – Lori Lee and Janet Long

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest

N. EXECUTIVE SESSION (con't)

_____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

_____ conference with an attorney

_____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ matters required by federal law or state statues to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman